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Securities code: 7130

June 6, 2023

(Date of commencement of electronic provision measures: May 31, 2023)

#### **To Shareholders with Voting Rights:**

Hideto Oda Chairperson, President and Representative Director YAMAE GROUP HOLDINGS CO., LTD. 2-13-34 Hakataekihigashi, Hakata-ku, Fukuoka-shi, Fukuoka, Japan

# NOTICE OF THE 2ND ANNUAL GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

You are cordially invited to attend the 2nd Annual General Meeting of Shareholders of YAMAE GROUP HOLDINGS CO.,LTD. (the "Company"). The meeting will be held as described below.

In convening this General Meeting of Shareholders, the Company has taken electronic provision measures, and accordingly posted matters subject to electronic provision measures as "NOTICE OF THE 2ND ANNUAL GENERAL MEETING OF SHAREHOLDERS" and "Other Matters Subject to the Electronic Provision Measures (matters omitted from documents to be delivered) for the 2nd Annual General Meeting of Shareholders" on the following website:

The Company's website https://www.yamaegroup-hd.co.jp/ir/library/shareholder/ (in Japanese)

The matters subject to electronic provision measures have also been posted on the website of the Tokyo Stock Exchange (TSE) in addition to the above website. To review the matters, please access the following TSE website (Listed Company Search), search by entering the issue name (company name) or the securities code, and select "Basic information" and "Documents for public inspection/PR information":

TSE website (Listed Company Search)

https://www2.jpx.co.jp/tseHpFront/JJK020010Action.do?Show=Show

If you are unable to attend the Meeting, you can exercise your voting rights in writing or via the Internet. Please review the Reference Documents for the General Meeting of Shareholders posted as the matters subject to electronic provision measures and exercise your voting rights by 5:30 p.m. on Thursday, June 22, 2023.

1. Date and Time: Friday, June 23, 2023 at 10:00 a.m., Japan time

(The reception will open at 9:00 a.m.)

**2. Place:** Oriental ballroom YAMAKASA

3rd Floor, Oriental Hotel Fukuoka Hakata Station

4-23 Hakataeki Chuogai, Hakata-ku, Fukuoka-shi, Fukuoka, Japan

# 3. Meeting Agenda:

Matters to be reported: 1. Business Report and Consolidated Financial Statements for the

Company's 2nd Fiscal Year (April 1, 2022—March 31, 2023) and results of audits by the Accounting Auditor and the Audit and Supervisory

Committee of the Consolidated Financial Statements

2. Non-consolidated Financial Statements for the Company's 2nd Fiscal Year (April 1, 2022–March 31, 2023)

### Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus

**Proposal 2:** Election of Four (4) Directors not serving as Audit and Supervisory

Committee Members

**Proposal 3:** Election of Six (6) Directors serving as Audit and Supervisory Committee

Members

# Reference Documents for the General Meeting of Shareholders

#### **Proposal 1:** Appropriation of Surplus

The Company proposes that the surplus be appropriated as follows.

Matters concerning the year-end dividends:

Considering continuous and stable dividend payment to be one of its most important strategies, the Company has the following fundamental policy: maintain and strengthen the competitiveness of the Company through capital investments for streamlining and labor-saving to bolster the logistics functions suited to today's needs, and distribute results based on its business performances.

Based on this policy, and in consideration of issues such as enhancement and reinforcement of management structure and future business development while paying attention to internal reserves, the Company proposes the year-end dividend for the fiscal year under review as follows.

(1) Type of dividend property

Cash

(2) Matters regarding the allotment of the dividend property to shareholders and the total amount of dividend

Dividend per common share of the Company: ¥50 Total: ¥1,184,331,400

(3) Effective date of the distribution of surplus

June 26, 2023

**Proposal 2:** Election of Four (4) Directors not serving as Audit and Supervisory Committee Members

The terms of office of three (3) Directors not serving as Audit and Supervisory Committee Members will expire at the conclusion of this Annual General Meeting of Shareholders.

Meanwhile, Mr. Kyoji Kudo, who has been Senior Managing Director, has left his position as Director by resignation on May 26, 2023 and assumed the position of President & Representative Director of YAMAEHISANO Co.,Ltd. and Senior Managing Executive Officer of the Company on the same day. Accordingly, the Company proposes the election of four (4) Directors.

For this proposal, the Audit and Supervisory Committee has assessed the candidates in terms of operational execution and performance for the fiscal year under review and found them to be qualified for Directors of the Company.

The candidates for Directors are as follows:

No.	Na	nme	Current position and responsibilities in the Company	Attendance at Board of Directors meetings in FY2022
1	Reappointment	Hideto Oda	Chairperson, President and Representative Director	13 / 14 meetings (93%)
2	Reappointment	Hiroto Omori	Vice President and Director	14 / 14 meetings (100%)
3	Reappointment	Ryoji Yamada	Senior Managing Director and Headquarters Supervisor	14 / 14 meetings (100%)
4	New appointment	Takeko Maruyama	Managing Executive Officer in charge of Human Resources and General Affairs	_

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
1	Hideto Oda (December 15, 1949)  Reappointment	Dec. 1974 Jul. 1999 Jun. 2002 Jul. 2006 Jun. 2008 Jun. 2011 Jun. 2012 Jun. 2014 Jun. 2018 Oct. 2021	Joined YAMAEHISANO Co.,Ltd. General Manager of Processed Food Department Director, General Manager of Processed Food Department Director in charge of Processed Food Managing Director in charge of Processed Food Senior Managing Director and Sales Supervisor Senior Managing Officer, Representative Director, and Sales Supervisor President and Representative Director Chairperson and Representative Director CEO Chairperson, President and Representative Director of the Company (incumbent) (To present)	13,400

Mr. Hideto Oda has a wealth of experience in the operation and management of the Group. He has exercised his management ability for sustainable growth of the Group since he assumed the position of Chairperson, President and Representative Director of the Company in October 2021. The Company believes that he will continue to contribute to the Group's sustainable growth through managerial decision-making as Director responsible for the management of the Group by utilizing his wealth of management experience and extensive knowledge. Therefore, it proposes his election.

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
2	(Date of birth)  Hiroto Omori (April 3, 1956)  Reappointment	Apr. 1979 Jul. 2005 Apr. 2009 Jun. 2010 Apr. 2011 Jun. 2014 Jun. 2016 Apr. 2017 Jun. 2017 Jun. 2018 Oct. 2021 Oct. 2022		

Mr. Hiroto Omori has a wealth of experience in the operation and management of the Group. He has exercised his ability for sustainable growth of the Group since he assumed the position of Vice President and Director of the Company in October 2021. The Company believes that he will continue to contribute to the Group's sustainable growth through managerial decision-making as Director responsible for the management of the Group by utilizing his wealth of management experience and extensive knowledge. Therefore, it proposes his election.

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
		Apr. 1985	Joined Tokyo Securities Co, Ltd. (currently Tokai Tokyo	
			Securities Co., Ltd.)	
		Jun. 2003	Joined YAMAEHISANO Co.,Ltd.	
		Jul. 2012	General Manager of General Affairs Department	
		Apr. 2014	Executive Officer and General Manager of General Affairs	
			Department	
		Jun. 2017	Managing Executive Officer in charge of Human	
			Resources and General Affairs and General Manager of	
			General Affairs Department	
	30%	Jun. 2018	Managing Executive Officer and Assistant to	
	(3)		Administration Supervisor	
		Jun. 2020	Director, Managing Executive Officer and Assistant to	
	1000		Administration Supervisor	7,200
	Ryoji Yamada (September 19, 1962)	Oct. 2021	Managing Director in charge of President's Office and	, , , ,
			Public Relations Office, Corporate Planning, General	
			Affairs, Human Resources and Legal Affairs of the	
3			Company	
	Reappointment	Jun. 2022	Director, Senior Managing Executive Officer,	
	Reappointment		Administration Supervisor, and General Manager of	
			Property Management Department of YAMAEHISANO	
			Co.,Ltd. (incumbent)	
		Jun. 2022	Senior Managing Director and Headquarters Supervisor of	
			the Company (incumbent)	
		Oct. 2022	President and Representative Director of Yamae Realty	
			Co., Ltd. (incumbent)	
			(To present)	

Mr. Ryoji Yamada has a wealth of experience in the operation and management of the Group. In the Company, he assumed the position of Managing Director in October 2021 and has been Senior Managing Director since June 2022, and exercised his ability for sustainable growth of the Group as Headquarters Supervisor. The Company believes that he will continue to contribute to the Group's sustainable growth through managerial decision-making as Director responsible for the management of the Group by utilizing his wealth of experience and extensive insights in the whole range of administrative areas. Therefore, it proposes his election.

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
No. 4		Apr. 1987 Apr. 2019 Apr. 2020 Jun. 2020 Oct. 2021 Jun. 2022 Jun. 2022 May 2023		
			(incumbent) (To present)	

Ms. Takeko Maruyama has a wealth of experience in the operation of the Group. In the Company, she assumed the position of Executive Officer in October 2021 and has been Managing Executive Officer since June 2022, and exercised her ability for functional enhancement, streamlining and operation of her scope of duties as an officer in charge of Human Resources and General Affairs. The Company believes that she will contribute to the Group's sustainable growth through managerial decision-making as Director responsible for the management of the Group by utilizing her wealth of experience and extensive insights in the whole range of human resources and general affairs areas. Therefore, it proposes her election.

Notes: 1. There are no special interests between each candidate and the Company.

2. The Company has entered into a directors and officers liability insurance contract with an insurance company. The insurance covers any damage in a suit for which the insured is liable. The insurance premiums are fully paid by the Company. If this proposal is approved, the four candidates for Directors will be insured under the insurance contract. The Company plans to renew the insurance contract with the same conditions at the time of next renewal.

Proposal 3: Election of Six (6) Directors serving as Audit and Supervisory Committee Members

The terms of office of six (6) Directors serving as Audit and Supervisory Committee Members will expire at the conclusion of this Annual General Meeting of Shareholders. Accordingly, the Company proposes the election of six (6) Directors serving as Audit and Supervisory Committee Members.

The Company has obtained approval for this proposal from the Audit and Supervisory Committee.

The candidates for Directors serving as Audit and Supervisory Committee Members are as follows:

	Name		Current position and responsibilities in the Company		Attendance at meetings in FY2022	
No.					Board of Directors	Audit and Supervisory Committee
1	Reappointment	Nobuyuki Kusaba	Director, Full-time Audit and Supervisory Committee Member		14 / 14 meetings (100%)	13 / 13 meetings (100%)
2	Reappointment	Kiyoshi Honda	Director, Full-time Audit and Supervisory Committee Member		14 / 14 meetings (100%)	13 / 13 meetings (100%)
3	Reappointment	Hironobu Abe	Director, Audit and Supervisory Committee Member	Outside Independent	14 / 14 meetings (100%)	13 / 13 meetings (100%)
4	Reappointment	Tsunemichi Nakanishi	Director, Audit and Supervisory Committee Member	Outside Independent	14 / 14 meetings (100%)	13 / 13 meetings (100%)
5	Reappointment	Masao Shimosaka	Director, Audit and Supervisory Committee Member	Outside Independent	14 / 14 meetings (100%)	13 / 13 meetings (100%)
6	Reappointment	Tomoko Yamamoto	Director, Audit and Supervisory Committee Member	Outside Independent	14 / 14 meetings (100%)	13 / 13 meetings (100%)

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
1	Nobuyuki Kusaba (January 29, 1960) Reappointment	Apr. 1983 Apr. 2014 Jun. 2018 Oct. 2021 Oct. 2021	Joined YAMAEHISANO Co.,Ltd. Head of Audit Office Director serving as Full-time Audit and Supervisory Committee Member Corporate Auditor (incumbent) Director serving as Full-time Audit and Supervisory Committee Member of the Company (incumbent) (To present)	5,200

[Reason for nomination as candidate for Director serving as Audit and Supervisory Committee Member]
Mr. Nobuyuki Kusaba has broad knowledge and experience in the field of internal audit in the Group. He also has a wealth of experience as he has been deeply committed to the audit of the entire Group since he assumed the position of Director serving as Full-time Audit and Supervisory Committee Member of the Company in October 2021. The Company believes that he will appropriately conduct duties of Director serving as Audit and Supervisory Committee Member. Therefore, it proposes his election.

		Apr. 1985	Joined YAMAEHISANO Co.,Ltd.	
		Jul. 2015	Head of Credit Administration Office	
	00	Jun. 2020	Executive Officer and Head of Credit Administration	
	200		Office	
		Apr. 2021	Executive Officer in charge of Credit Administration	
		Jun. 2021	Director serving as Full-time Audit and Supervisory	5,200
			Committee Member	
		Oct. 2021	Corporate Auditor (incumbent)	
2	Kiyoshi Honda	Oct. 2021	Director serving as Full-time Audit and Supervisory	
	(March 19, 1962)		Committee Member of the Company (incumbent)	
	Reappointment		(To present)	
		L		

[Reason for nomination as candidate for Director serving as Audit and Supervisory Committee Member]
Mr. Kiyoshi Honda has broad knowledge and experience in internal management such as credit management in the
Group. He also has a wealth of experience as he has been deeply committed to the audit of the entire Group since he
assumed the position of Director serving as Full-time Audit and Supervisory Committee Member of the Company in
October 2021. The Company believes that he will appropriately conduct duties of Director serving as Audit and
Supervisory Committee Member. Therefore, it proposes his election.

No.	Name (Date of birth)		Career summary, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
3	Hironobu Abe (May 30, 1952)  Reappointment Outside Independent	Apr. 1975 Feb. 2004 Apr. 2007 Apr. 2010 Jun. 2012 Apr. 2021 Jun. 2021 Jun. 2021 Jun. 2022	Joined Mitsubishi Corporation General Manager of Chugoku Branch Senior Vice President, Deputy General Manager of Kansai Branch and General Manager of Chugoku Branch Senior Vice President and General Manager of Kyushu Branch President and CEO of Mitsubishi Corporation Packaging Ltd. Board Director and Corporate Advisor Outside Director serving as Audit and Supervisory Committee Member of YAMAEHISANO Co.,Ltd. Outside Director serving as Audit and Supervisory Committee Member of the Company (incumbent) Outside Director of FUMAKILLA LIMITED (incumbent) (To present)	_
		ı	\ <b>1</b> /	1

[Reason for nomination as candidate for Outside Director serving as Audit and Supervisory Committee Member and expected role]

The Company believes that Mr. Hironobu Abe will functionally oversee and check the Group management from the perspectives based on his experience as a corporate manager and broad view. Therefore, it proposes his election.

		Oct. 1986	Joined Asahi Shinwa & Co. (currently KPMG AZSA	
			LLC)	
	100	Jun. 2008	Outside Corporate Auditor of Shoyaku Co., Ltd.	
			(incumbent)	
		Jul. 2008	Representative Partner of Hokusan Audit Corporation	
	50		(incumbent)	
		Jun. 2013	Outside Corporate Auditor of YAMAEHISANO Co.,Ltd.	_
		Jun. 2015	Outside Director of Takara Pharmacy (incumbent)	
	Tsunemichi Nakanishi	Jun. 2016	Outside Director serving as Audit and Supervisory	
4	(October 22, 1960)		Committee Member of YAMAEHISANO Co.,Ltd.	
•	Reappointment	Oct. 2021	Outside Director serving as Audit and Supervisory	
	Outside		Committee Member of the Company (incumbent)	
	Independent		(To present)	
	maependem			

[Reason for nomination as candidate for Outside Director serving as Audit and Supervisory Committee Member and expected role]

Although Mr. Tsunemichi Nakanishi has no experience of being involved in corporate management other than by serving as an outside officer, the Company believes that he will functionally oversee and check the Group management from objective and unbiased perspectives by utilizing his expertise in finance, accounting, and tax affairs. Therefore, it proposes his election.

No.	Name		Career summary, positions, responsibilities,	Number of shares of
	(Date of birth)		and significant concurrent positions	the Company held
		Apr. 1982	Joined Nisshin Flour Milling Co., Ltd. (currently Nisshin	
			Seifun Group Inc.)	
		Apr. 2012	Director and Division Executive (Operations & Planning	
			Division)	
		Jun. 2012	Director of Nisshin Seifun Group Inc.	
		Jun. 2012	External Director of Japan Logistic Systems Corp.	
	3.30	Jun. 2013	Director	
	×09	Jun. 2014	Managing Director	
		Jun. 2015	Advisor to Division Executive (Corporate Planning	
			Division) of Nisshin Seifun Group Inc.	
		Dec. 2015	Outside Director of HOSOKAWA MICRON	_
	Masao Shimosaka		CORPORATION	
5	(August 27, 1959)	Jun. 2017	General Manager (Internal Control Department) of	
3	( "8"" ', "" '," ',		Nisshin Seifun Group Inc.	
	Reappointment	Jun. 2018	General Manager (Internal Audit Department)	
	Outside		(incumbent)	
	Independent	Jun. 2018	Outside Director serving as Audit and Supervisory	
			Committee Member of YAMAEHISANO Co.,Ltd.	
		Oct. 2021	Outside Director serving as Audit and Supervisory	
			Committee Member of the Company (incumbent)	
			(To present)	

[Reason for nomination as candidate for Outside Director serving as Audit and Supervisory Committee Member and expected role]

The Company believes that Mr. Masao Shimosaka will functionally oversee and check the Group management from objective and unbiased perspectives by utilizing his wealth of experience in corporate management and broad view. Therefore, it proposes his election.

No.	Name		Career summary, positions, responsibilities,	Number of shares of
	(Date of birth)		and significant concurrent positions	the Company held
		Nov. 1979	Joined ALL NIPPON AIRWAYS CO., LTD.	
		Oct. 2000	Joined Chuo Aoyama Audit Corporation	
		Jul. 2006	Joined CHUO Certified Public Tax Accountant	
			Corporation	
		Feb. 2008	Head of Tomoko Yamamoto Certified Public Accountant	
	Tomoko Yamamoto		Office (incumbent)	
		Sep. 2008	Head of Tomoko Yamamoto Tax Accountant Office	
			(incumbent)	_
		Oct. 2015	Part-time Auditor of Organization for Environment	
6	(February 27, 1959)		Improvement around International Airport (incumbent)	
0	(1 cerum) 21, 1505)	Jun. 2020	Outside Director serving as Audit and Supervisory	
	Reappointment		Committee Member of YAMAEHISANO Co.,Ltd.	
	Outside	Oct. 2021	Outside Director serving as Audit and Supervisory	
	Independent		Committee Member of the Company (incumbent)	
			(To present)	
	[Reason for nomination	n as candidate	for Outside Director serving as Audit and Supervisory Comn	nittee Member and
	expected role]			

expected role]
Although Ms. Tomoko Yamamoto has no experience of being involved in corporate management, the Company

Although Ms. Tomoko Yamamoto has no experience of being involved in corporate management, the Company believes that she will functionally oversee and check the Group management from objective and unbiased perspectives by utilizing her expertise in finance, accounting, and tax affairs. Therefore, it proposes her election.

Notes: 1. There are no special interests between each candidate and the Company.

- 2. Mr. Hironobu Abe, Mr. Tsunemichi Nakanishi, Mr. Masao Shimosaka, and Ms. Tomoko Yamamoto are Outside Directors of the Company. Their terms of office as Outside Directors serving as Audit and Supervisory Committee Members will be one year and eight months at the conclusion of this General Meeting of Shareholders.
- 3. Mr. Hironobu Abe, Mr. Masao Shimosaka, and Ms. Tomoko Yamamoto were Outside Directors serving as Audit and Supervisory Committee Members of YAMAEHISANO Co.,Ltd., a subsidiary of the Company, in the past.
- 4 Mr. Tsunemichi Nakanishi was Outside Corporate Auditor, and then Outside Director serving as Audit and Supervisory Committee Member, of YAMAEHISANO Co., Ltd., a subsidiary of the Company, in the past.
- 5. Pursuant to a provision set forth in Article 427, Paragraph 1 of the Companies Act, the Company plans to enter into agreements limiting liability for damage under Article 423, Paragraph 1 of the Companies Act with the six candidates for Directors serving as Audit and Supervisory Committee Members after they assume office. The limit of the liability for damage according to these agreements shall be an amount specified by laws and regulations. The Company has entered into such agreements with the six Directors serving as Audit and Supervisory Committee Members.
- 6. The Company has entered into a directors and officers liability insurance contract with an insurance company. The insurance covers any damage in a suit for which the insured is liable. The insurance premiums are fully paid by the Company. If this proposal is approved, the six candidates for Directors serving as Audit and Supervisory Committee Members will be insured under the insurance contract. The Company plans to renew the insurance contract with the same conditions at the time of next renewal.
- 7. The Company has registered Mr. Hironobu Abe, Mr. Tsunemichi Nakanishi, Mr. Masao Shimosaka, and Ms. Tomoko Yamamoto as independent officers as set forth by Tokyo Stock Exchange and Fukuoka Stock Exchange. The Company plans to register them again as independent officers upon their election as Outside Directors.

#### **Skills Matrix of the Board of Directors**

The following table shows the main areas of expertise and insights that the Company expects each Director to have.

Directors of the Company after the General Meeting of Shareholders on June 23, 2023 (Plan)

Name	Position(s) in the Company	Corporate management	Sales and marketing	Finance and accounting	Legal affairs and risk management	Human resources and labor affairs	IT and DX	Sustain- ability
Hideto Oda	Chairperson and Representative Director CEO*1	•	•	•		•		•
Hiroto Omori	President and Representative Director COO*2	•	•			•	•	•
Ryoji Yamada	Senior Managing Director CAO*3			•	•	•		•
Takeko Maruyama	Managing Director CHO*4				•	•	•	•
Nobuyuki Kusaba	Director, Full-time Audit and Supervisory Committee Member				•	•	•	•
Kiyoshi Honda	Director, Full-time Audit and Supervisory Committee Member			•	•	•		•
Hironobu Abe	Outside Director, Audit and Supervisory Committee Member	•			•	•		•
Tsunemichi Nakanishi	Outside Director, Audit and Supervisory Committee Member	•		•	•			•
Masao Shimosaka	Outside Director, Audit and Supervisory Committee Member	•			•		•	•
Tomoko Yamamoto	Outside Director, Audit and Supervisory Committee Member	•		•	•			•

Notes: 1. The above table does not list all of the expertise and insights that each Director has. It presents areas in which each Director is expected to particularly demonstrate his or her expertise, based on his or her experience, etc. Five areas are presented for each Representative Director; and four areas for each of the other Directors.

- 2. \*1 CEO stands for Chief Executive Officer.
- 3. \*2 COO stands for Chief Operating Officer.
- 4. \*3 CAO stands for Chief Administrative Officer.
- 5. \*4 CHO stands for Chief Human Resource Officer.